

Brudenell Golf Association

Monthly Meeting July 18, 2024

In attendance: Joe Brown, Kris O'Brien, Jim Hatton, Ken Beck, Sean Halley, Michael Brown, Josie Jackson, Bob Creed, Patty Campbell, John Munro
Regrets: Thomas Donahoe, Kathy Steen, Bob Jones
Absent: None

Prior to the meeting, Patty Campbell presented Lexi MacDonald with the 2024 Harry Simmonds Scholarship. Harry's daughter, Joanne Simmonds, was also in attendance to inform the group about her father and how important golf was to their family. Lexi was very appreciative of the scholarship as she will be beginning her education at UPEI in the field of Nursing.

The meeting was called to order at 7:05 PM.

A call was made for agenda additions. Harvest Moon Update, Clubhouse Cleaning, and Clubhouse Acoustics were added to the Agenda.

With these additions, Ken B. moved to approve the Agenda, which was seconded by Mike B. The motion carried.

Previous Meeting Minutes - Kris O'Brien distributed the minutes of the June 20, 2024, meeting to the group before the meeting. The group discussed errors and omissions. One change was that the \$25.00 contribution from the club for the Club Seniors was clarified. This will be adjusted in the previous minutes.

The motion to approve the minutes as distributed with the correction was made by John M., seconded by Jim H., and the motion was carried.

Business Arising from the Minutes - Bob indicated that we were fully licensed. The only item remaining is a visit from PEILCC as a final step.

Filing of the By-Laws - Sean H. reached out to the Department of Justice to find out the process for filing the by-laws. The person told Sean that the process was quite simple. All we have to do is have a member of the Executive send them a copy of the ByLaws indicating that the ByLaws were passed at an AGM, and they will file them on our behalf. Kris took care of this. Thank you to all involved in this process.

Contact List for Members - Kris indicated that he was still waiting for the email contact list from Ryan. Kris will follow up with Ryan again.

Liability / Board Insurance - Bob indicated that we have increased our Liability insurance and added Board of Directors insurance to our policy. This is great news.

Air Conditioner / Heat Pump - Joe indicated that one of our AC units has broken down, and only one is working. Both units are quite old, and Joe felt that it may not make sense to invest the money in repairing them. Joe felt that we should remove the AC units and invest in a Heat Pump. All in attendance agreed. After informal discussions, we believe we are eligible for financial support from the government. We will investigate this. Regardless, we will move forward with this initiative.

Sean Halley moved to authorize the board to spend the funds required to install a Heat Pump and remove the Air Conditioners. Ken B. seconded the motion, which was approved by all in attendance.

Bar Manager - We have discussed the duties and responsibilities of a Bar Manager. The main responsibilities are inventory, scheduling, and finances. We feel we should be able to handle these duties as a group this year and review the need to hire a Bar Manager in 2025. Bob J. will handle the finances. Josie Jackson said she would look after making a schedule. We will discuss sharing the duties of inventory (Purchasing and stocking the clubhouse).

Food Safety Course - We still only have 2 Board members with this course. It does take 6 hours to complete. We need more members to take this course. The Club will refund the fees to whoever takes the course.

Responsible Servers Course - We now have around 6 or 7 people taking this course. Having as many as possible would be great to lighten the load on our volunteers.

Club Championship Report - Mike B submitted his report on the Club Championship. The event was very well received. It was the first event where the membership got to see the clubhouse after all of the renovations. We had the TV installed and showed Golf. The Bar was in full swing with a fully stocked bar and had "Tap" payment options for the first time. Everyone truly enjoyed the event.

Derian Johnson won the men's division with a 72-71 - 143 score, and Colleen MacPhee won the Ladies Division with an 83-84 - 167 score. Congratulations to these 2 individuals on a great weekend of golf. Full details are available in the official report.

Jr Club Championship - We only had 1 junior golfer register for the Club Championship weekend, so we decided not to have the competition that weekend. We will be reaching out to PEIFG to see if we can arrange a one-day event later in the summer for a junior club Championship.

Bill Boychuk Match Play - We have 8 teams competing for the men's Title. First-round matches are underway and are to be played before the end of July.

Club Mixed - The Club Mixed event will be held July 20 - 21, 2024. Twenty-two teams will play. A BBQ will be held on Sunday the 21st. Brian and Bev Harding have offered to help out at the clubhouse for the BBQ and the Bar. The event will begin at 12:00 p.m. on both days with straight tee times.

Finance Update

- Revenue
 - Cash in the Bank - \$12,932.58
 - With cheques o/s \$11,435.03
 - GIC balance - \$16,750.53
 - Beverage and Hotdog sales - \$1813 which includes \$323 on the Clover (tap) system.
 - Members are thrilled that we have Tap/Credit/Debit as a payment option.

Bob was not in attendance, so there was just an update and no report to approve.

New Business

Harvest Moon - Mike B will be looking after the Harvest Moon this year. The event will take place on August 30 and 31st, 2024. Bob Creed and Kris O'Brien indicated they would assist as well. With the success of the Club Championship, we will ask that all scorecards be returned to the member's clubhouse each day. This should encourage participants to stick around and enjoy some food and beverages. We are considering offering food on both days. Possibly a BBQ on Saturday and offer Pizza by the slice on Sunday as we wait for the results.

A question was asked at the meeting about how much revenue the club makes from these kinds of events. After the meeting, Kris reviewed past minutes and saw that 60% of the total revenue of the Early Bird and the Harvest Moon goes to trophies and prizes, and 40% goes to the Club. What we spend (BBQ, additional food, etc.) would come out of the club portion. All profits from food and beverage sales at the club house remain

with the club. This information is also referenced in our Tournament Committee's Terms of Reference.

Clubhouse Cleaning - Jessica Fillmore completed a deep clean of the clubhouse. Everything was cleaned (tables, chairs, toilets, vanities, windows, sinks, countertops, barbecue). It was suggested that we do this once a month, and the cost was \$125.

Sean Halley moved that we continue to have the cleaning completed once a month for \$125 per session. Patty C. seconded the motion, which was approved by all in attendance.

Clubhouse Acoustics - After the Club Championship, a number of people commented that it was very loud in the clubhouse when we had many people in attendance. We feel that having acoustic baffles of some kind would make a big difference. It was suggested that we reach out to Phillip Bulpitt and get his recommendations on the best solution for the space. Pat Campbell said she would reach out.

The next board meeting will be on August 15, 2024

There being no further business, Ken B. moved for adjournment at the chair's call. The meeting was adjourned at 8:25 PM.

Respectfully submitted,

Kris O'Brien - Secretary

