

## Brudenell Golf Association

Monthly Meeting April 25, 2024

In attendance: Joe Brown, Kris O'Brien, Brian Harding, Thomas Donahoe, Josie Jackson, Bob Jones, Patty Campbell, Jim Hatton, Ken Beck, Janet Joyce, Sean Halley

Regrets: Jim Bagnall, Michael Brown

Absent: None

The meeting was called to order at 7:01 PM

A call for additions to the agenda was made, and a discussion about the Scholarship committee was added to New Business.

*With these additions, a motion to approve the Agenda was made by Ken B. seconded by Josie J. motion carried.*

The minutes of the meeting of October 19, 2023, were distributed to the group by Kris O'Brien before the meeting. Errors and omissions were discussed.

*The motion to approve the minutes as distributed was made by Kris O, seconded by Brian H., and the motion was carried.*

### Liquor License

- Bob invited Ryan Garrett from PEI's Finest Golf to the meeting to discuss the Liquor license status.
- Ryan indicated to the group that our liquor licenses, in essence, has been approved. However, there are still some hoops to jump through to receive the license. Ryan also indicated that there may not even be the requirement to have a commercial sink and dishwasher etc, that we believed were necessary to get a full-season license.
- We hope to have this in place very soon however, if we do not, we will need to get one-off licenses for each event like we did in the past.

- All members were encouraged to take the “Responsible Beverage Servers” course to assist the club with working at the bar and serving drinks. The cost is \$50.00, and the association will reimburse those who take the course.
- Bob and Joe discussed the renovations that were made to the clubhouse over the winter. A new bar was built, the signs and photos were removed from the walls, and a fresh coat of paint was applied. The rooms were given a good cleaning as well. The board was invited to stop over after the meeting to see the progress for themselves. A huge thank you to Joe and Bob for all of their hard work over the winter to get this work completed.

### ByLaw Review

- The ByLaw Committee has been working for over nine months to update and improve the bylaws for the association. The only version we can locate are the original bylaws from 1966.
- The committee members were Kris O’Brien, Patty Campbell, Sean Halley, Joe Brown, and Chris Hartley. Chris Hartely deserves a lot of credit for doing the bulk of the research to get us to our first draft of the bylaws. We appreciate all of the time and effort Chris put into this.
- In November, we distributed the draft of the ByLaws to the group and asked for feedback. This feedback was incorporated into the draft version that was reviewed at the meeting tonight.
- Many of the changes were simply accepted as they were cosmetic; however, some more significant changes are noted here.
  - We noticed that we mention the “Season” throughout the document however, we do not define the season in the definitions section. We added that the season is based on when the golf course opens until the golf course closes (Typically from May to October).
  - We define a member as anyone who pays their golf course membership AND pays the association dues. Jr Golfers do not pay dues and by our definition, do not qualify as members. We decided to add a clause that exempts Jr Members from having to meet the Association dues payment qualification therefore by

paying the golf course membership, they become full members of the BCGA.

- The ability of members to call for a special meeting was discussed. In the bylaws, there is a provision for the members to ask for a special meeting. This requires a written document with the purpose of the meeting and a requirement of a certain number of members to “sign” and ask for the meeting. After some discussion, it was determined that 10% of the membership would be required to enact this. Based on our current membership, this would be around 40 - 45 members.
- Limitation of Director Terms. After much discussion, it was determined that we would limit the consecutive terms a board member can serve to 4 consecutive 2-year terms. We did make provisions for special circumstances for this to be extended, such as assuming the role of President near the end of your consecutive terms. Also, we “grandfathered” in any existing board members that currently exceed this qualification to be able to serve three consecutive 2-year terms.
- We need to obtain a corporate seal. Kris will look into this)
- We also decided to have our fiscal year fall Between April 1 - March 31
- With these and the other cosmetic changes, Kris will draft up the “Final” draft version of the bylaws. These will be sent to the Board for Final Approval at the April Board Meeting and, upon that approval, will be presented to the Membership at the AGM for adoption.

Business arising from the minutes (not included in agenda)

- Increased Insurance - No update. Our policy has been moved from Montague to Charlottetown. Bob will reach out as we are considering increasing the insurance with the bar being operational.
- Road Sign - The sign is complete and is expected to be up in the next few weeks. Hoping to get a nice flower bed planted around it as well.

- Rural Growth Initiative - Patty indicated she would take a look online to see if there were any programs we qualify for and she would reach out to Sonia Dixon as well.
- Website - All Events are on the website. Hoping to get this out to the membership and solicit some additional content. We were not permitted to obtain the membership email addresses from PEIFG. We will look into other ways to do this.

#### Board Members.

- We need confirmation from our board members with their terms expiring on whether the plan will return. Ken Beck, Kris O'Brien and Brian Harding indicated they were staying. We need to get confirmation from Sean Halley and Mike Brown. Jim Bagnall indicated he would not be returning to the board this year. We thank Jim for all of his work and dedication to the BGCA over the years.
- It looks like we may need 2-3 new board members. If anyone has the names of some interested individuals, please send them to Joe Brown ASAP. We would like to discuss these potential new members at the next meeting and have them officially added at the AGM in June.

#### Financial Report

Bob presented the financials to the board, and a good discussion was had. Bob indicated that our GIC has done quite well compared to recent years and is optimistic that this will continue.

- Revenue
  - Cash in the Bank - \$5,992
  - GIC balance is - \$16,345
- Bob indicated that some of the larger purchases for the clubhouse renovations have not been made yet and may not be needed. This will save the club a lot of money if we do not need to make these purchases. We will know more once the liquor license comes in.

- Bob also indicated that Al MacKinnon will take a look at the financials of the associations before the AGM as per our bylaws.

*Bob Jones moved that the motion carried the financial report, seconded by Brian H. Approved by all.*

#### Property Cleanup

- It was determined that a property cleanup was not necessary at this time as the maintenance team at the course had been nice enough to remove the debris from the area.
- Removing the trees has opened up the view of the clubhouse significantly, and it looks great.

#### New Business

##### Scholarships Committee

- Thomas Donahue commented that with the recent passing of Harry Simmons and his wife, the donation made by the family towards the annual bursary is up in the air. We will need to contact the family to see if this will continue. Joe Brown indicated that he could assist Tomas with this effort.
- Thomas also indicated that they plan on changing the scholarship's wording and criteria to make it more inviting to applicants.

The next meeting will be on May 16, 2024

There being no further business, moved for adjournment by Josie Jackson at the call of the chair. The meeting adjourned at 8:30 PM.

Respectfully submitted,  
Kris O'Brien

